

Terms & Policies

Historical Composition and Improvisation, Early Keyboards, Partimento, Basso Continuo for Melodic Instruments and Ensembles

Studio Membership:

Starting in 2022, all prospective students must apply by sending the following form and requested materials ([click here](#)) to Nicola directly at nsc@juilliard.edu. Note that this is **not an audition** and that Nicola accepts all who apply, should those applicants be willing to wait for a position in the studio to become available. **Nicola's studio has a maximum of twelve (12) students at any given time.** Students who apply will be notified of the reception of their application and their position in the waitlist.

Waitlist Policy:

Positions become available to students on the waitlist in the order that their applications were received. Students will be notified by email and have one week to respond before they will lose their place in the queue.

Leaving the Studio:

Needless to say, students may relinquish their position in the studio at any time by notifying Nicola in any reliable format with which he and the student have successfully communicated previously. Students may also be expelled from the studio for delinquency in attendance or lack of effort.

Leave of Absence Policy:

Students may, with the explicit consent of the teacher, take a leave of absence from lessons for up to two months without having to pay for missed lessons. After two months, students must pay the usual rate to maintain their position in the studio, whether they attend lessons or not.

Annual Renewal Policy:

Nicola will send an end-of-year email in late December or early January to confirm the studio for the next calendar year. All current students must respond to this email and schedule their time for the new year within the specified time or risk losing their place in the studio.

Rates:

The default rate for lessons is **\$100/hr**, at **one lesson/week**, unless otherwise agreed by Nicola and relevant student(s). Lessons may be taken less frequently than once/wk at the teacher's sole discretion, and he may choose to end this arrangement at whatever time.

“Amanuensis” Rates:

Students may choose to “work off” some of the cost of lessons by doing editorial work for the teacher, including but not limited to engraving, correcting, arranging, and organizing music and manuscripts. These arrangements are to be made explicit in writing upon request of the student and agreed upon by both Nicola and the student. This option is generally only available to advanced students capable of carrying out the work confidently and competently.

“Legacy” Rates:

Students charged rates other than the above before the creation of this document (January 2022) will maintain the cost of their lessons unless otherwise notified.

Absence Policy:

Students may notify Nicola of an impending absence ***up to 24 hours in advance of the scheduled lesson time***. Students who fail to do this will be charged for the full fee of the lesson regardless of their attendance. Conversely, Nicola can cancel any lesson and reschedule 24 hours in advance of the scheduled lesson time. If Nicola fails to do this, the rescheduled lesson will be free of charge to the affected student.

Student (Print Name): _____

Student's Signature: _____

Teacher's Signature: _____

Date: _____